



2019-2020 GREAT ARTS GRANT GUIDELINES AND INFORMATION

- Eligible Applicants:** New Albany Floyd County Schools Educators
- Purpose of Projects:** To enhance classroom instruction in NAFCS with arts based experiences. Applicants may choose from any in classroom/school arts experiences offered by local arts groups as featured in the Fund for the Arts Education Brochures. You can access the program brochures at our website at: <https://www.nafcedfoundation.org/great-classroom-projects>
- Eligibility Standards:**
- A single educator/administrator may apply for a classroom or school wide grant to implement any of the programs listed in the Fund for the Arts Education Brochures. Please read the program descriptions carefully before submitting.
 - Talk with the arts group which provide the programs you are applying for. Share with the group what you are trying to accomplish in your classroom/school. Ask how they can help you meet your achievement goals. Make sure to confirm the cost of the program you would like to implement.
 - An educator may receive one GAP per school year. A School may receive one school wide GAP per school year. You may not apply for field trip funding. In school experiences only.
- Size of Projects:** There are \$10,000 in funds available for the 2019-2020 school year. Each school is eligible to submit only one school wide application. Additionally, **a single teacher may apply for a classroom only experience, but the funding awarded will be capped at \$500. School wide experiences may not exceed the \$1,000 level.**
- Collaboration:** School wide arts experiences are preferred; however teachers may apply for a single classroom experience. A school wide application may be submitted by any educator or administrator at the school.

Great Arts Projects Process for the Foundation

- Submission Process:** Complete the applicant information and deliver or send through the school mail to Great Arts Projects, New Albany-Floyd County Education Foundation at Administrative Services Center. Applications must include all requested components or they will not be considered.
- Review Process:** The application deadline is Friday, August 30th. Each application will be reviewed and presented to the Education Foundation Board of Directors for approval. Only \$10,000 in grants will be awarded, so not every application may receive funding. Funding recipients will be announced during the week of September 9th.
- Awarded Project Expectations:**
- If you are awarded a Project, you will be asked to:
1. Acknowledge the NAFCE Education Foundation and the Fund for the Arts as the source of project funds in as many ways as possible, to include in all school and home newsletters.
 2. Submit JPG pictures of your project to the Education Foundation office via email: tbliss@nafcedfoundation.org



2019-2020 **GREAT ARTS GRANT** **APPLICATION**

Please provide answers to the following questions with the bold categories noted before your answer. Complete the applicant information below and deliver or send to Great Classroom Projects, New Albany-Floyd County Education Foundation at the Administrative Services Center

1. **Applicant Information** - Contact person, school, your position at school, classroom/grade level, e-mail address, and direct phone number.
2. **Project** – What is the name of the program you are requesting?
3. **Arts Group** – Who is the arts group providing this program?
4. **Program Type-**
 - In school performance
 - In school workshop (one session)
 - In school residency (multi session)
5. **Amount Requesting/Budget** – Please provide a detailed budget of the cost associated with the program. Is the pricing per student, per group?
 - a. **Does the arts group providing the program require a mileage reimbursement?**
6. **Impact** – How many students will this program impact?
7. **Have you spoken with the arts group providing this service? If the answer is “No”, please wait to submit this form until you have spoken with the arts group.**
 - a. **What is the name and contact information for the Arts Group contact person you have spoken with?**
8. **Signature of Applicant and Signature of Principal** indicating their approval of the application.

*****Please note employee payroll deductions and other contributions to the Education Foundation are a vital part of what make Great Classroom Projects possible. Your donation will ensure the continued growth of this program. Thank you for your consideration and continued support.**



2019-2020 GREAT ARTS GRANT FINAL REPORT INSTRUCTIONS

What is Required of my Classroom or School if we Receive a Great Arts Grant?

Classrooms and schools that receive a Great Arts Grant must complete the following requirements:

- After notification of funding, you must email Tyler Bliss (TBliss@NAFCedFoundation.org) to let the Education Foundation know the date and time the arts group will be visiting your school.
- After the Arts Group visits your school, you must complete the Fund for the Arts Impact Report to let us know how your Great Arts Projects program benefited your students. You will receive an email from the Fund for the Arts with instructions detailing how to provide this information.
- You must email .jpg photos of the school visit to Tyler Bliss (TBliss@NAFCedFoundation.org) to help the Education Foundation show appreciation for the donors who make the Great Arts Grants possible.

How does the Arts Group get Paid for its Services?

Once a Great Arts Projects program is completed, the arts group will send an invoice to the Fund for the Arts, detailing the date the program was provided and the number of students that participated.

As a Great Arts Projects grantee, you will not receive a check for the amount of the grant. Rather, the Fund for the Arts will send a check to the arts group on your classroom or school's behalf.